

APPROVED: 7/23/09

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**FINANCE COMMITTEE MINUTES**

The July 9, 2009, meeting of the Orleans Finance Committee was convened by Committee Chairman Walter Bennett at 7:00 p.m. in the Nauset Room of the Orleans Town Hall. Present constituting a quorum were Mr. Bennett, Mark Fiegel, Dale Fuller, Laurence Hayward, John Hodgson, Gwen A. Holden Kelly, and Paul Rooker. Newly appointed Committee member Edward Barr also was present, but not voting pending being sworn in by the Orleans Town Clerk. Committee member Rick Sigel was absent.

**Guest**

Mark Carron, Board of Selectmen (BoS) liaison to the Finance Committee was in attendance at the meeting.

**Approval of Minutes**

**On a motion made by Mr. Fuller, the minutes of the June 25, 2009, meeting were approved as written 5-0-1. (Ms. Holden Kelly)**

**FY 2010 Budget Schedule**

Mr. Bennett referred Committee members to the schedule of important dates for the fiscal year 2010 budget cycle that they had been provided as a hand-out, calling particular attention to the joint public hearing on budget priorities scheduled for Sept. 16, 2009. He said that Finance Committee members should be prepared to begin a discussion of topics to be addressed during that hearing at the next scheduled Committee meeting. Mr. Bennett said that he was concerned about the poor attendance at the hearing last year, and would like to explore ideas for encouraging greater public participation in the Sept. 16 hearing.

**Election of Officers**

**On a motion made by Mr. Fiegel, Mr. Bennett was re-elected Committee chairman 7-0-0.**

**On a motion made by Mr. Bennett, Mr. Hayward was re-elected Committee vice chairman 7-0-0.**

**On a motion made by Mr. Fuller, Ms. Holden Kelly was elected Committee recording secretary 7-0-0.**

**Introduction of New Members**

Mr. Bennett introduced new committee members Gwen A. Holden Kelly and Edward Barr. Ms. Holden Kelly described her professional experience in the field of criminal justice as a consultant and a Washington, DC-based special interest group executive. Mr. Barr highlighted his lengthy career in the human resource management field.

**Old Business**

None

## **New Business**

### *Action on Special Budget Items*

Mr. Bennett reported that David A. Withrow, Orleans Director of Municipal Finance, has asked that the Committee consider and act upon two special budget items.

- *Gift Account Donation:* **On a motion made by Mr. Hayward, the Committee voted to accept a \$250.00 donation from former Committee member Peter Monger to fund a gift account that can be used by the Town for such purchases as flowers 7-0-0.**
- *Snow Removal Deficit:* Mr. Withrow would like to reduce the amount of the snow removal deficit that must be deficit financed by applying funds remaining in the reserve account after payment of all bills received by the close of the current fiscal year to that deficit. **On a motion made by Mr. Fiegel, the Committee approved a resolution authorizing Mr. Bennett to sign a reserve transfer to the snow removal account in an amount net the sum needed to pay any miscellaneous bills that may be received by the July 15 close-out of fiscal year 2009.**

### *Committee and Department Assignments*

Mr. Hayward reviewed the Finance Committee procedures for assigning members Town committee and department liaison responsibilities. He said that he will be emailing Committee members to determine their respective preferences with respect to liaison assignments to other Town boards and committees. Mr. Hayward said that he also will make some tentative department liaison assignments and provide these to Committee members for their review.

### *Special Focus Subcommittees*

Mr. Bennett advised Committee members that owing to the number important issues that the Committee will be taking on over the next few months, he is considering creating special focus subcommittees to concentrate on four particularly critical topical areas. Those subcommittees and their memberships tentatively would be:

- Wastewater: Mr. Bennett, Mr. Fiegel, Ms. Holden Kelly
- Regionalization: Mr. Sigel, Mr. Hodgson, Mr. Barr;
- Expense and planning: Mr. Bennett, Dale Fuller, Paul Rooker;
- Schools: Mr. Bennett, Larry Hayward

Mr. Bennett said that he also may decide to create a fifth subcommittee on promotion of business in the Town. He said that creation of the subcommittees will be a topic for the Committee's next meeting. In preparation for that discussion, Mr. Bennett said that would like input from Committee members on whether they feel that these special focus subcommittees would be worthwhile and to that end, will send out an email asking each member to prioritize the subcommittees.

## **Board of Selectmen Reports**

Mr. Rooker reported on the July 1 BoS meeting. He noted that during that meeting the Town's Wastewater Management Validation & Design Committee (WMV&DC) made a presentation on the findings of its review of the *Pleasant Bay Report* in which that Committee identified a number of very substantial questions about some of the analysis reflected in that *Report*. Mr. Rooker said that the WMV&DC's presentation may raise an issue concerning the additional

expenditures of pre-design funding authorized by Town voters in May 2009 under Article VII when the questions raised by the WMV&DC have not been answered as yet.

At Mr. Bennett's request, Selectmen Carron highlighted the proceedings of the July 8 BoS meeting. Mr. Carron reported that the BoS will be meeting with Sen. Robert A. O'Leary and Rep. Sarah K. Peake during its July 15 meeting. He also reported that David DeLorenzo, Deputy Director of the Division of Municipal Services of the Massachusetts Department of Environmental Protection, Bureau of Resource Protection has requested a meeting with the BoS which that Board has scheduled for July 22, 2009.

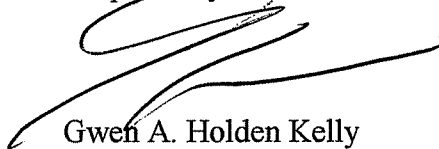
**Committee and Department Reports**

None

**Adjournment**

**On a motion made by Mr. Fuller, the meeting was adjourned at 7:53 p.m.**

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Gwen A. Holden Kelly', with a long, sweeping horizontal stroke extending to the right.

Gwen A. Holden Kelly  
Recording Secretary